



directors, architects
ALAIN FOURNIER
JULIA GERSOVITZ
ROSANNE MOSS
GEORGES DROLET
GIOVANNI DIODATI
DIMA COOK
ÉRIC MOUTQUIN

architects, associates
MATTEO CENDAMO
JAMES CURTISS
NANCY LABRECQUE
NEIL MCNULTY
KONSTANTIN NIFAKOS
ERIC STEIN
SAMÍ TANNOURY
ROXANNE GAUTHIER
CAROLYNE FONTAINE
GILLES PRUD'HOMME
NATHAN GODLOVITCH
LENA BUCHINGER

Architectural Project Manager Northern Team / Montreal Office

EVOQ is an award-winning architecture firm recognized for quality interventions and site-sensitive design solutions. As one of Canada's leading architecture firms, EVOQ strives to foster a positive learning environment and a collaborative workshop spirit to encourage employees to develop their skills and share their knowledge with their peers. Culture, history and technology underpin EVOQ's architectural approach. Diversity, respect and work-life balance round out the firm's culture and make EVOQ a rewarding place to work.

EVOQ is a recognized leader in heritage conservation and architecture in Inuit and First Nations communities. As part of our firm's ongoing development, we are seeking an Architectural Project Manager with a keen interest in Northern architecture, sensitive to Inuit and First Nations communities. The ideal candidate has a thorough understanding of construction techniques; demonstrates confidence in planning, design and site review; and is distinguished by their experience, leadership qualities and professionalism.

The incumbent will contribute to major projects in remote communities currently facing important social and technological challenges related to development. The chosen candidate will join an eclectic and energetic team whose projects have a significant, positive social impact in aboriginal communities

SUMMARY

The selected candidate will be in charge of project development; will lead and supervise a project team; and will represent the firm to clients. They will coordinate multidisciplinary teams of internal and external professionals and have the opportunity to work on a variety of architectural projects requiring specialized expertise; including airport terminals, community and cultural centres, social housing, municipal infrastructure, sports and health complexes, and projects in the mining and energy sectors.



Canadian High Arctic Research Station (CHARS), Ikaluktutiak (Cambridge Bay), NU

MONTRÉAL
TORONTO
OTTAWA
IQALUIT

EVOQ ARCHITECTURE
1435 ST-ALEXANDRE, SUITE 1000
MONTREAL, QUEBEC H3A 2G4

T. 514 393-9490
F. 514 393-9498
evoqarchitecture.com

Principal responsibilities

The selected candidate will be responsible for the following:

- Managing and coordinating architectural projects during all phases of the project: pre-design, schematic design , design development, construction documents and specifications, tender, construction contract administration and commissioning;
- Scheduling, work sequencing and preparation of construction documents;
- Estimating the project team's fees;
- Fostering good communication and information-sharing within the project team;
- Leading and advising team members on both conceptual and technical aspects based on their experience and knowledge;
- Managing relationships and communications with consultants and clients;
- Monitoring the regulatory compliance of projects;
- Preparing cost estimates;
- Writing technical and administrative specifications;
- Ensuring the quality of plans and specifications;
- Producing project schedules;
- Conducting site review at the office and on-site and leading site meetings;
- All related tasks as required

Your profile

- University degree in architecture;
- OAQ member in good standing;
- Minimum 8 years' experience as an architect;
- Minimum 3 years' experience as an architectural project manager;
- Proven experience in site review and contract documents;
- Proficient in Microsoft Office Suite, AutoCAD and Adobe Suite. Knowledge of REVIT a major asset;
- Project management and implementation experience with le Ministère de transport du Québec (an asset);
- Project management and implementation experience with le Ministère de la Santé et des Services sociaux (an asset);
- Fluent in French. Good command of English, an asset.

Your abilities

- You are recognized as an independent and versatile professional, demonstrating initiative and decision-making skills;
- You are recognized for your ability to manage priorities and tight deadlines as well as for your sense of planning;
- You are a natural leader and your ease in communicating helps maintain positive relationships with internal and external stakeholders.

Working conditions and environment

- Flexible work schedule;
- Employee benefits package (group insurance plan);
- Competitive salary based on experience;
- Company-paid OAQ membership dues;
- Office in the heart of downtown Montreal (Place des spectacles);
- Opportunities for travel to far-northern (Nunavik, Nunavut) and First Nations communities;
- Stimulating and dynamic work environment;
- Year-round social, cultural and sporting activities
- Learning opportunities on Inuit and First Nations culture (conferences, events, training)
- Enviable employee training program focused on the development of the identified skills and competencies.

Submit your application (cover letter, CV and portfolio) via email to the Human Resources department at rh@evoqarchitecture.com.

All applications will be evaluated. Only selected candidates will be contacted. We thank you for your interest in our firm. Do not hesitate to share this job offer with friends and colleagues interested in new career opportunities.